



**Minutes of the Qld Management Committee Meeting  
9 December 2016**

**Braford Society Rooms, Rockhampton**

**Meeting Opened:** 8.50am

**Attendance:** Charlie Brook, Louie Raiteri, James Bredhauer, Terry Kerr, Penny Kelly, Justin Hafey, Paul McGrath and Gillian Meppem-Mott (minutes secretary).

**Apologies:** Kim Bowman, John Knights

**Conflicts of Interest noted:** Justin Hafey - President South East Zone, Terry Kerr - Vice President & Treasurer of Capricornia Zone & Club President of St Lawrence/Nebo, Lui Raiteri – President Far North Zone, Bill Kerr – Cunningham Club President, Penny Kelly Treasurer Capricornia Zone, James Bredhauer – Qld. Junior Selector and Charlie Brook – South East Zone Selector.

**President's Report** Moved: Charlie Brook Seconded: Justin Hafey

**Previous meeting minutes:** Minutes from the previous MC meeting (Oct.) taken as a true and accurate record Moved Louie Raiteri Seconded Justin Hafey.

**Matters arising from previous minutes:** Discussion regarding the motion moved at the last meeting regarding date changes within the season due to wet weather and the motion to be at the 2016 AGM by Taroom Club.

**Reports:** *as per AGM report*

**Treasurers Report:** as attached. Penny Kelly to deliver this report at the AGM. Note the QPA's aim to add \$25,000 to the savings account in 2017 year. New auditor sourced to be appointed at the AGM. Penny moved on behalf of Kim seconded: Terry Kerr

**Director of Coaches:** as per attached to be delivered at the AGM

**Women's Committee Report** as per attached to be delivered at the AGM.

Penny highlighted the planned women's coaching clinic at Wandoan 11-12 March in conjunction with a planned Wandoan junior coaching clinic

**Senior Selector's Report:** squads to release or not? Determined to release these February 2017 when the new selectors have had a chance to review. Bill Kerr moved seconded Terry Kerr

**Junior Selector's Report:** As per attached. James Bredhauer to deliver on behalf of John Knights at the AGM.

**Horse Welfare Report:** as attached to be delivered at the AGM

**Administrators Report:** as attached to be delivered at the AGM

**Youth Development:** as attached to be delivered at the AGM. Moved by James Bredhauer, seconded Bill Kerr. Discussed Outback Zone letter (see below)

**Director of Umpiring:** Move Paul McGrath seconded. Umpire course planned for 25-26 March in Toowoomba, discussed holding this with the Cunningham carnival weekend but determined that the weekend is already too busy.

**Cattle Report:** as attached, Murray Sturgess to deliver on behalf of Darryl O'Leary at the AGM.

**Correspondence list:** as attached, items requiring attention dealt with in General Business.

**General Business:**

**AGM**

- **Director of Policies & Procedures:**



Motion "That the QPA Management Committee add a new position - Director of Policies and Procedures, to ensure that ongoing compliance and correct corporate governance is achieved by the Association." This will be dealt with at the 2016 AGM.

Moved: Penny Kelly

Seconded: Terry Kerr

- **2017 Fees:** 2017 membership fees (as attached) check the insurance of mini juniors and if the \$35 trial fee can be upgraded to the \$100 carnival fee ie \$100-\$35=\$65.
- **Selectors appointments for 2017**

Discussion re the constitution and the notion of only one nomination from each club thereby ruling out double ups from clubs, due process was followed and nominations narrowed down to one per club in the first instance.

Paul McGrath left the room whilst Senior Selectors were discussed.

Senior Selectors to be appointed:

1. Robyn Cooper
2. David Hayward
3. Paul McGrath
4. John O'Neill
5. Gordon Moloney

James Bredhauer left the room whilst Junior Selectors were discussed.

Junior Selectors to be appointed:

1. James Bredhauer
2. Kristy Burns
3. Jess Duncan
4. Jamie Lamb
5. Frank Taylor

Motion "That as the Selectors are advised of their appointment the Directors of Selectors will nominate certain events that are compulsory to attend and highlight the MC's expectations of Selectors in line with the QPA Policies and Procedures."

Moved: Bill Kerr

Seconded: Penny Kelly

- **Auditor appointment** Super Audit Specialists, (Clare Muller, Coughlins Accountants Toowoomba)
- Nominations for positions discussed
- AGM Motions

"Moved that the late postal vote received from Thargomindah not be accepted."

Moved Lui Raiteri

Seconded: Penny Kelly

- Junior Trial motion from 2015 AGM discussed. Charlie to speak with the Wandoan President regarding a possible floor motion to change last year's motion from annual to bi-annual.
- Deneice Clark, Secretary Bauhinia Club, spoke to the meeting re the QPA's requirements of Bauhinia when hosting the **Zones titles**. Notes below:

With regard to the Junior Coaching Clinic, is an ambulance required? Yes required, QPA to pay for this. Two days of coaching Thursday/Friday (half day Thurs) start at lunch time. Canteen to start Thursday lunch time. One ambulance sufficient for the carnival.

Team Managers school half day Friday afternoon, Terry Kerr to convene.

MC meeting Friday, (school or hall, Bauhinia Club to decide), Bauhinia will be paid to cater for this.

Moura (70kms) noted as the closest accommodation, Rolleston (76km).





Zone teams may be combined for example Central West and the Outback Zone or Capricornia and the Far North zones.

Competition divisions to be determined at the first Management Committee meeting to allow time for trophies to be sourced.

Thanks to Denice for her attendance.

- **Policies & Procedures** - rewrite update, notes taken straight into the document as attached.

Criteria for Selectors- matrix

Charlie keen to add more protection of Clubs as they are the strength of the QPA.

"Must" to be "shall" throughout the document.

Reference the constitution re number of MC meeting throughout the year.

Expenses to be cleared by the QPA Executive ie Treasurer & President

Moved Lui Raiteri

Seconded James Bredhauer

Going forward Lui will add sections of the QPA Constitution to each MC Meeting Agenda for review.

- **Correspondence**

- Wandoan QPA Women's comp funding request from Wandoan – reply that the QPA will provide the same funding as Chinchilla received in 2016
- Cunningham Women's comp request – approved to run a women's comp as per rules but not the same as Tansey, teams must be straight club teams and the comp not compulsory for women
- Cap Zone Benefit Carnival 2017 17-18 June @ Alton Downs – approved reply to be sent
- Cooper Cup format & request – reply that the competition format will be open mixed team of eight and that payers can be interchanged. As the QPA provided their own transport when in New Zealand in 2016 NZ Polocrosse should source their own transport when in Australia.
- Muttaborra request to have 5 nominated players in their carnival and add another as a coach agreed but must call the Carnival a "Benefit Carnival" so as not to flout the PAA Rules
- Tambo request re NZ Club Team to visit– agreed
- Outback Zone letter re offer to financially help fund junior selector's travel to the Outback Zone, discussion held noting Jess Duncan's attendance to the zone and Bill & Melissa Kerr traveling to the Outback Zone for coaching, this will be read in general business at the AGM as requested. Noted no Outback delegates will be in attendance at the AGM.
- Far North Zone Request regarding holding a fun day, reply with insurance details, registered ground, registered players, Pony Club insurance.
- **Behind the Goal Posts** Discussed publishing a "year book" similar to a breeders society year book as a stallions directory in the middle of the season (June/July) to fit the breeding season, articles to focus on players, polocrosse families, horse health etc. Gillian raised the possibility of reducing the number of editions of Behind the Goals Posts to one printed version and replacing this with monthly electronic newsletters in the season (March to September?) emailed direct to all members. Gillian to meet with Carolyn Line in January to discuss. Gillian to also discuss the ongoing marketing and public relations with Carolyn and her work with the Association and bring a budget to the next Management Committee meeting.
- **Draft 2017 MC Meeting Dates & Locations**
  - Toowoomba February Sat 11
  - April/May TBC (Thursday 20 April before Barastoc?)
  - Bauhinia Zones 30 June
  - Chinchilla 31 August State Champs
  - October TBC
  - Toowoomba AGM 8 December



- **Nationals 2018:** Justin raised Nationals 2018 sponsorship, the three current team sponsors are committed for shirts and caps, may be paid in two amounts. Sponsorship agreements to be put in place. Endeavouring to sell other sponsorship opportunities for example the welcome function and Qld team meeting area, supporter shirts. The MC to review costings associated with the Nationals in an effort to rein in costs. Announce teams at the end of 2017 to ensure members can budget for the long trip to WA and prepare for time off from their work place.
- Perth accommodation for the Nationals, Perth would like Qld. to take the stable complex but that camp would be a long way away from the fields, good facilities but a long way. Second option is along the creek where you could set up panels, shaded would need to pack in close, no power at this site (no power anywhere in Perth).
- **Sponsorship:** Peter McGrath to sponsor the Barastoc player shirts (\$1,500 \$2,000) Justin to arrange Peter's logo for the new year so shirts can be printed in time. S Keogh Horsemanship \$2,000 for Albury Junior Classic he will auction a breaking fee at Cunningham, whatever it makes will come off the \$2,000. All Albury Junior shirts to be his.

- **Honorariums:**

Motion "That the Treasurer investigate the paying of Honorariums for President, Treasurer and State Director of Umpiring in the new year, to be paid in addition to travel costs."

Moved: Justin Hafey

Seconded: Lui Raiteri

- NSW have requested that an over 40's women competition be held at Rosebowl 2017. Justin and Charlie to speak with Warwick President, Les Fraser. A zone may also send an over 40's women's team to the NSW Zone Champs at Warren in July 2017.
- Charlie to speak with Zac O'Leary regarding his writing a letter of apology to the PAA following South Africa trip to ensure he is reinstated prior to the 2017 season.
- James will set up committees in every area to help with the Youth Camps, Paul mentioned that there were drum "horses" in his shed to be used.
- Registered Companion dogs were discussed and the allowance of such as at carnivals, they must be on a leash.
- Gradings by Zone – Gillian to email out all suggested changes.

**Meeting Closed: 4.35pm**



**Minutes of the Qld Management Committee Meeting  
10 December 2016, pre AGM  
Leagues Club, Rockhampton**

**Meeting Opened:** 9.15am

Attendance: Charlie Brook, Louie Raiteri, James Bredhauer, Terry Kerr, Penny Kelly, Justin Hafey, Bill Kerr and Gillian Meppem-Mott (minutes secretary).

**Apologies:** John Knights, Kim Bowman

**Conflicts of Interest Noted:** Justin Hafey - President South East Zone, Terry Kerr - Vice President & Treasurer of Cap Zone & Club President of St Lawrence/Nebo, Lui Raiteri – President Far North, Bill Kerr – Cunningham Club President, Penny Kelly Treasurer Capricornia Zone, James Bredhauer – Qld. Junior Selector and Charlie Brook – South East Zone Selector.

**General Business:**

**AGM in the event of no quorum**

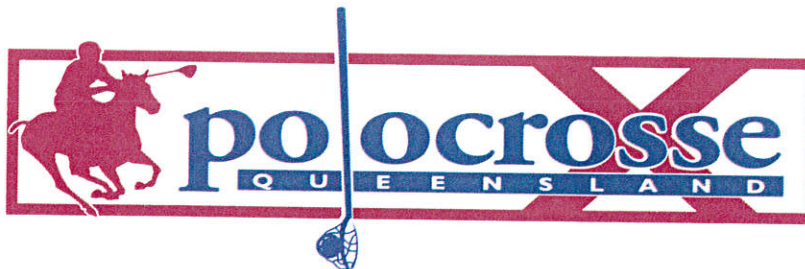
Motion "That in the event of no quorum being achieved at the 2016 AGM, held in Rockhampton, the QPA Management Committee will declare the meeting open, suspend the standing orders and invoke clause 12.4 of the QPA Constitution."

Moved: Louie Raiteri

Seconded: Terry Kerr

**Meeting Closed:** 9.25am





**Minutes of the Qld Management Committee Meeting  
10 December 2016, post AGM  
Leagues Club, Rockhampton**

**Meeting Opened:** 3.35pm

Attendance: Charlie Brook, Justin Hafey, Louie Raiteri, James Bredhauer, Terry Kerr, Penny Kelly, Mike Williams and Gillian Meppem-Mott (minutes secretary).

**Apologies:** Bill Kerr, John Knights

**Conflicts of Interest noted:** Justin Hafey - President South East Zone, Terry Kerr - Vice President & Treasurer of Cap Zone & Club President of St Lawrence/Nebo, Lui Raiteri – President Far North, Bill Kerr – Cunningham Club President, Penny Kelly Treasurer Capricornia Zone, James Bredhauer – Qld. Junior Selector and Charlie Brook – South East Zone Selector.

**General Business:**

- Welcome to Mike Williams.
- 2017 meeting dates (noted in Friday 9 December minutes). Mike noted that Tues & Wed are out for him Thurs & Fri are best. Charlie noted that the QPA MC meet mostly on Friday in the playing season and weekends in the off season.
- 2017 Management Committee Positions

Director of Senior Selectors	Bill Kerr
Director of Junior Selectors	Terry Kerr
Director of Coaching	Mike Williams Penny to work with Mike on the hand over
Director of Policies & Procedures	Loui Raiteri
Chair of Women's Committee	Penny Kelly
Director of Youth Development	James Bredhauer
Director of Horse Welfare	Justin Hafey
Qld Team Manager	John Knights

Sponsorship & Marketing Committee: Justin Hafey, Bill Kerr & John Knights

Nationals 2018 Committee: Justin Hafey, Charlie Brook & Bill Kerr

- Charlie to send a reply to the Outback Zone letter regarding Junior Selectors attending carnivals in the Outback Zone.
- Awards presentation: details sorted for the evening.
- Constitution rewrite: Lui Raiteri, Mike Williams and Charlie Brook to meet in the new-year, prior to the first Management Committee meeting, to work on the constitution review.
- Dress shirts to be organised for the MC in the new-year.

**Meeting Closed:** 4.30pm